

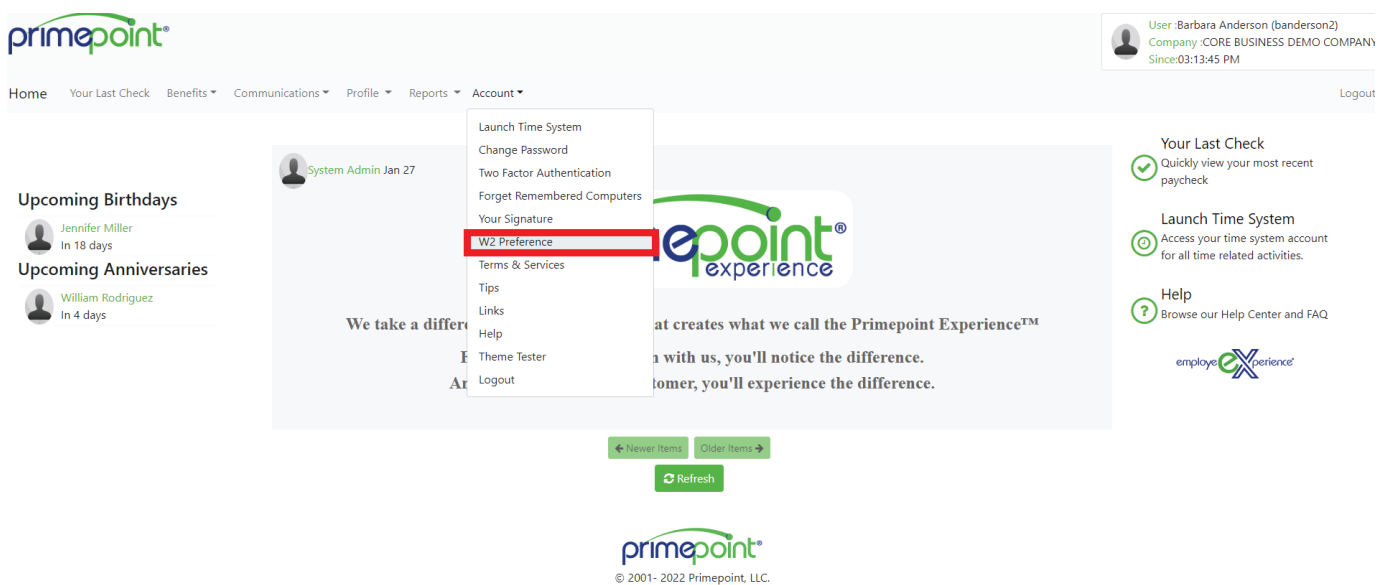
HELP CENTER

What is Electronic W2 Delivery?

Electronic Delivery of your W2 allows you to opt-out of having a paper W2 mailed to you. Instead, you will retrieve your W2 electronically through the employeeXperience.®

How do I change my W2 Delivery Preference?

1. Once you log in to your employeeXperience account, go to the Account tab, and then select "W2 Preference."



2. You will then be asked if you would like to receive your W2 electronically. Click "Accept" to opt-in to the nelectronic W2 delivery.

3. The next screen will tell you some important information about receiving your W2 electronically. Click "Ok" to acknowledge that you've read this information.

