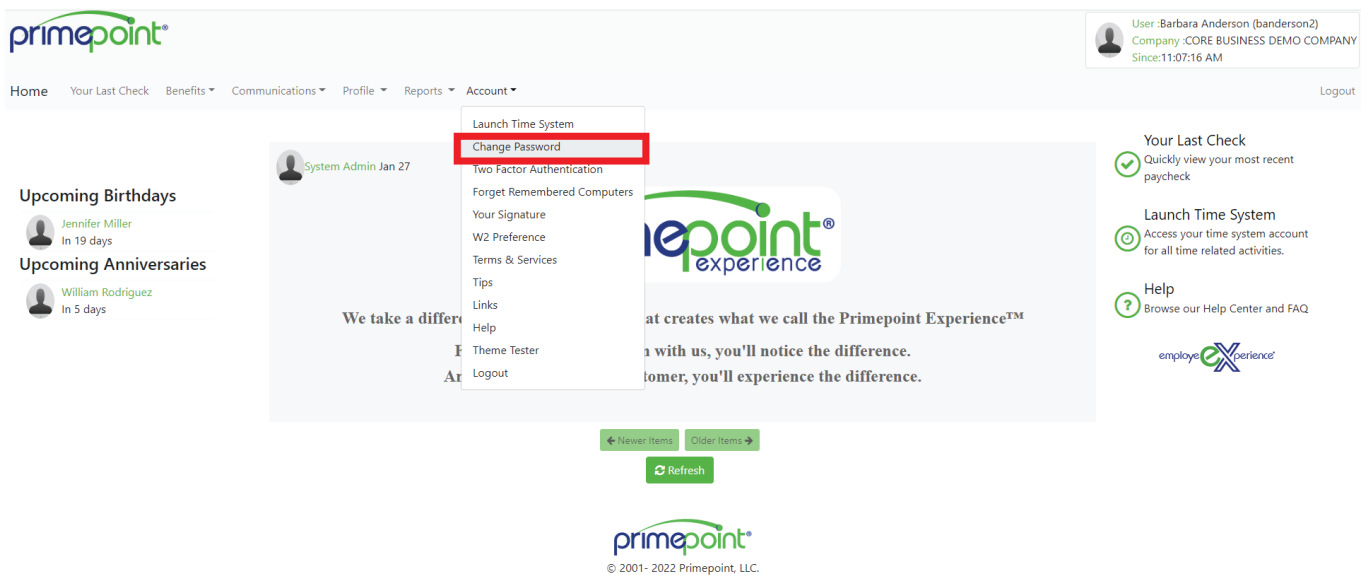


## HELP CENTER

To change your employeeXperience® password:

1. Select the tab labeled "Account" on the navigation bar.
2. Select "Change Password" from the dropdown options.



3. You will be asked to enter your current password for employeeXperience®. Enter your new password and reenter it to confirm.

4. Click "Save" to update your password in our system.

The screenshot shows the 'Change Password' form in the Primepoint employeeXperience system. The form is titled 'Change Password' and has a 'User Id' field with the value 'banderson2'. Below this are three input fields: 'Current Password(\*)', 'New Password(\*)', and 'Confirm New Password(\*)'. These three input fields are highlighted with a red box. Below the input fields is a 'Password Strength' indicator. At the bottom of the form, there are 'Save' and 'Cancel' buttons, with the 'Save' button highlighted by a red box. The Primepoint logo and copyright information are visible at the bottom.